



Lokmanya Tilak Jankalyan Shikshan Sanstha's
Lokmanya Tilak College of Engineering
Sector-4, Vikas Nagar, Koparkhairane, Navi Mumbai



(Approved by AICTE, Affiliated to University of Mumbai, & Accredited by NAAC)

Code of conduct policies are in place at Lokmanya Tilak College of Engineering which ensures discipline and good conduct among all the Staff members and Students associated with the institute.

CODE OF CONDUCT FOR THE STUDENTS

- Students should follow the rules and regulations prescribed by the institute and the University.
- Students should wear their Identity Cards while in the college premises.
- Students should be punctual for lectures and maintain discipline and decorum in the institute.
- Students are prohibited from usage of Mobile phones inside the library and during lecture hours.
- Students should not loiter around the college corridors during lecture hours.
- Students are advised to handle the lab equipment and institute facilities carefully, cost for any damage from their side must be borne by them.
- As per the University rules, students should have minimum 75% attendance to be eligible for appearing for the examinations.
- Students should not remain absent without prior permission. In case of medical reasons, they should submit medical certificates immediately after they join back to the institute.
- Ragging and any sort of harassments are strictly prohibited on the campus.
- Students should not involve in any kind of illegal activities.
- Students should follow environment friendly practices and be ethically and socially responsible citizens.
- Any type of gender or socio-economic discrimination amongst students will be a punishable offense. Any grievances or complaints should be immediately communicated to the concerned Department Heads or the disciplinary committee members.

CODE OF CONDUCT FOR THE FACULTY & STAFF

- Faculty and staff should wear their Identity Cards while in the college premises.
- Faculty and staff members should maintain highest level of professional behaviour standards.
- Teachers should discharge his/her duties assigned to them sincerely and honestly.
- Faculty members should be available for guidance to the students and encourage them to actively participate in extra-curricular and co-curricular activities.
- Faculty members should not show partiality or discrimination among students based on their gender or socio-economic status.
- Faculty members should not involve in any sort of harassments to the students or other staff members.
- Faculty members should inculcate ethical behaviour and discipline among students.
- Faculty and Staff members should refrain from any sort of illegal or questionable activities.
- All the faculty and staff members should work responsibly towards the betterment of the institute.
- Faculty members and staff members should take prior permission for availing leaves.



LTCE/SS/NOTICE/2021/ 0635

28/12/21

NOTICE

All Students who have taken admission to Engineering Degree Course for the year 2021-22 are hereby directed to fill Online Anti Ragging Undertaking by Students and Parents/Guardians. The online Anti Ragging forms are available on the Website :-

[www. antiragging.in](http://www.antiragging.in)
or
www.amanmovement.org

The procedure is very simple and explained on the web sites. Fill the information as desired. On successful completion you will receive affidavits, both for Students and Parents, through Email Sign them and submit them to your college.

Anti Ragging Affidavits are important for the success of the National Ragging Prevention Program, as per the UGC guidelines.

The last date of submission of Online Anti Ragging Affidavits before **05th January 2022**.

Shamshere
Principal

CC to:

1. All HOD's, FE Incharge
2. System Manager for website Publication.
3. Notice Board.

Lokmanya Tilak Jankalyan Shikshan Sansthaa's

LOKMANYA TILAK COLLEGE OF ENGINEERING



Shri. Satish Chaturvedi
Chairman

Approved by AICTE vide letter No. F-740-89-295 (E)/RC/94 Dt. 26-07-1994
Affiliated to University of Mumbai & Recognised by Govt. of Maharashtra

Dr. Vivek Sunnapwar
Principal

Ref. No: - LTCE/Admin./GRC-UoM/2022/ 0408

Date: - 4/7/22

Grievance Redressal Cell

As per Appendix 15 and Clause 6.3.2 of AICTE Approval Process Handbook 2022-23.

Sr. No.	Name of Members	Affiliation	Designation
1	Dr. Vivek K. Sunnapwar	Principal, Lokmanya Tilak College of Engineering	Chairperson
2	Dr. B. R. Patil	Principal, Vishwaniketan's Institute of Management Entrepreneurship and Engineering Technology	Member from Affiliating University
3	Dr. S.K. Shinde	Professor, Lokmanya Tilak College of Engineering	Member
4	Name Awaited	Official from University	Official from University




Principal
PRINCIPAL
Lokmanya Tilak College of Engineering
Sector -4, Vikas Nagar, Koparkhairane,
Navi Mumbai - 400 709.



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ENGINEERING**

Sector - 4, Vikas Nagar, Koparkhairane, Navi Mumbai - 400709

WOMEN'S DEVELOPMENT CELL
(WDC)



Women Development Cell, LTCE, is a group of passionate feminist stalwarts, out with a gender lens on a long journey of learning. WDC has earned the reputation of being a liberal space. WDC finds its true power in initiating conversations on pressing social issues and student's grievances. The theme of WDC, the logo and mascot signifies:

“A girl is not a bird and no net can ensnare her; she is a free human being with an independent will and with all love she can reach to pinnacle of success.”

WDC believes that each girl has a power and ability to turn challenges into opportunities.

Women's Development Cell is being chaired by WDC coordinator **Dr. Kavita Dhanawade** and WDC co-coordinator **Prof. Chitra Wasnik**, also the faculty coordinator **Prof. Shweta Matey** has been a great support for WDC. The other members of WDC are; **Mrs. Akshata Salve, Mrs. Snehal Sawant, Dr. Jyoti More, Dr. Rajeshree Rokade, Prof. Neeta Gargote, Prof. Sheetal Thakre, Prof. Ujjwale Tade and Dr. Rashmi Rani.** Also two girl students; **Ms. Kashmiri Chawan (Ladies Representative)** and **Ms. Kasturi Rahate (Co-Ladies Representative)** are members of WDC 2020. They all, as a team, are dedicated for the wellbeing of WDC.

Like every year, this year also, various activities were organized by WDC team to mark Women's Day. Our Principal, **Dr. Vivek Sunnapwar** and Vice- Principal, **Dr. Subhash Shinde** were the guiding force behind all events organized by WDC. This year we celebrated women's day with the theme:

‘Group of women supporting and empowering other women’

The various activities organized under this theme were as follows:

1. Women's Safety and Wellness Program

Women's safety and wellness program was held on 6th March 2020, co-ordinated by **Prof. Chitra Wasnik** and **Prof. Jyoti More, Ms. Apoorva Wadikar** and **Dr. Sudhakar Upadhyia** were the speaker for the day. They both had given us a tremendous knowledge about women's safety along with practical session in which girl students and teachers got engaged. This session was not only about safety but also how women's wellness is important these days and moreover how we should take care of our health was explained by them. To low stress and tension, the session was ended with incorporation of music and dance.



2. Social Work

Under the guidance of **Mrs. Akshata Salve**, a visit to Kanchan Foundation, Vashi was held on 7th March 2020. **Dr. Rajashree Rokade, Mrs. Snehal and Mrs. Shubhangi** and some students were also present for this work. Drawing Competition was held for children of Kanchan Foundation followed by Dancing, Singing and Prize Distribution. Also, drawing books, colours, paints, crayons and food was distributed to kids. It was a great learning experience with children and everyone felt connected with them.



➤ Girls having special achievements

Women development cell always supports and appreciates girls for their contribution and achievements in other fields as well. On an occasion of cultural day girls having special achievements in their respective fields were appreciated and felicitated.

Certificate of appreciation awarded to:

- **Ms. Sanjana Kamat** 2018 pass out, **Ladies' Representative of the year 2016-2017** in recognition of clearing her SSB and recommended for Indian navy in January this year and has been stated medically fit for observer in the Indian navy.
- **Ms. Apoorva Menevar** in recognition of representing our country and college at International level in **BAJA SAE CHINA 2019**.
- **Ms. Samiksha Khadpekar** in recognition of best female paper presenter in **ISTL ISHRAE**.
- **Ms. Rutuja Kulkarni** in recognition of Merit in All India Essay Event in collaboration with United Nations Information centre.



➤ **Best girl student from each department**

Girls active in academic curricular and extra-curricular activities were felicitated for their outstanding performance.

Certificate of appreciation awarded to:

- **Shruti Sarap** from EXTC Department
- **Shreya Dinesh Bhagole** from Computer Department.
- **Priyanka Deore** from Electrical Department.
- **Gautam Ruchi Mohanlal** from Electronics Department.
- **Amruta Patil** from Mechanical Department.



➤ **Cultural Day**

WDC cultural day is an event where women get a platform to showcase their talents in all forms. This year also we celebrated cultural day with same enthusiasm. Girls student, faculty, housekeeping team performed dancing, singing, rapping and other talents in this event. Each performance was enjoyed and applauded by audience. Winners of cultural day performance were appreciated by awards.



THANK YOU....

Grievances Form

User Type

Department

Full name

Gender

Email Id

Mobile No.

Subject